



Shri. Hitendra V. Thakur
President

Ms. Aparna P. Thakur
Secretary

Prof. Chakor A. Mehta
Principal

4.3 IT Infrastructure

4.3.1. Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.

1.	Internet Bills
2.	IT Policy
3.	CCTV photos
4.	E-waste Certificate



Vishnu Waman Thakur Charitable Trust's

VIVA SCHOOL OF ARCHITECTURE

Website : www.vivaarch.org E-mail : principal@vivaarch.org & admin@vivaarch.org

Shri. Hitendra V. Thakur
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CRITERION 4 - INFRASTRUCTURE AND LEARNING RESOURCES

4.3 IT INFRASTRUCTURE

4.3.1 Institute frequently updates its IT facility and provide sufficient bandwidth for internet connection.

Year-wise Lease line information (Bandwidth)

Year	2022-23	2021-22	2020-21	2019-20	2018-19
Speed (Mbps)	35	35	100	35	35



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Invoice
(DUPLICATE FOR SUPPLIER)

Invoice No. **1348** Dated **3-Mar-2018**
 Supplier's Ref. Other Reference(s)

Valid From **1-Apr-2016**
 Valid Till **31-Mar-2018**

Viva Institute of Applied Art
 Shirgaon, Virar
 PAN/IT No :
 Maharashtra, Code : 27
 Place of Supply : Maharashtra

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	35 Mbps 1:1 1.3.18 to 28.2.19	998422	18 %	1 nos	4,86,563.00		4,86,563.00
						9 %	43,791.00
						9 %	43,791.00
Total				1 nos			₹ 5,74,145.00

Output CGST
 Output SGST

Tax Amount (in words) : **Indian Rupees Eighty Seven Thousand Five Hundred Eighty Two Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount
998422	4,86,563.00	9%	43,791.00	9%	43,791.00
Total			43,791.00		43,791.00

Prev. Balance: 5,585.00 Dr
 Bill Amt. : 5,74,145.00 Dr
 Net Balance: 5,79,730.00 Dr

Company's Bank Details
 Bank Name : Hdfc Bank 50200014277050
 A/c No. : 50200014277050
 Branch & IFS Code : VIRAR & HDFC0000051
 for Dna Infotel Pvt. Ltd. From 1-Apr-2016

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Authorized Signatory
 (VI, Dist. Palghar)

This is a Computer Generated Invoice



Prof. Chakor A. Mehta

Prof. Chakor A. Mehta
 Principal
 VIVA School of Architecture

2017-18



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Secretary

Prof. Chakor A. Mehta
Principal

Invoice

Dna Infotel Pvt. Ltd.

3rd Floor, Keshavnagar 2nd Stage,
Near Subbata Market,
1st - 0250 8635100
CIN NO. U64204MH2010PTC020040
GSTIN/IN: 27AANCD59775
State Name: Maharashtra Code: 27
CIN: U64204MH2010PTC020040
E-Mail: info@dnainfotel.com

Buyer
Viva Institute of Applied Art
Shirgaon, Virar
State Name: Maharashtra, Code: 27

Invoice No: **974**
Dated: **11-Mar-2019**
Delivery Note: **Mode/Terms of Payment**
Supplier's Ref: **Other Reference(s)**
Buyer's Order No: **Dated**
Despatch Document No: **Delivery Note Date**
Despatched through: **Destination**
Terms of Delivery

S	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	35 Mbps 1:1 01.03.2019 to 29.02.2020	998422	1 nos	4,86,563.00	nos	4,86,563.00
					9 %	43,790.67
					9 %	43,790.67
						(-).0.34
						Total
			1 nos			₹ 5,74,144.00

Amount Chargeable (in words) **Indian Rupees Five Lakh Seventy Four Thousand One Hundred Forty Four Only**
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
998422	4,86,563.00	9%	43,790.67	9%	43,790.67	87,581.34
Total	4,86,563.00		43,790.67		43,790.67	87,581.34

Tax Amount (in words) **Indian Rupees Eighty Seven Thousand Five Hundred Eighty One and Thirty Four paise Only**

Prev. Balance : 9,731.00 Dr
Bill Amt : 5,74,144.00 Dr
Net Balance : 5,83,875.00 Dr

Company's Service Tax No: **AAACD59778SD001**
Company's PAN: **AAACD59775**

Declaration: We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



This is a Computer Generated Invoice



(Signature)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

2018-19



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Ms. Aparna P. Thakur
Secretary

Prof. Chakor A. Mehta
Principal

Invoice

NA Dna Infotel Pvt. Ltd.
3rd Floor, Ichhapurli Sai Bld.,
Near Saibaba Mandir,
Ph- 0250-8835100
CIN NO. U64204MH2010PTC208910
GSTIN/UIN: 27AADCD5977B12M
State Name : Maharashtra, Code : 27
CIN: U64204MH2010PTC208910
E-Mail : bhupen@tarapur.net

Consignee
Viva Institute of Applied Art

State Name : Maharashtra, Code : 27

Buyer (if other than consignee)
Viva Institute of Applied Art

State Name : Maharashtra, Code : 27

Invoice No. 776	Dated 31-Mar-2020
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	35 Mbps 1:1 01.03.2020 to 29.02.2021	998422	1 nos	4,86,563.00	nos	4,86,563.00
					9%	43,790.67
					9%	43,790.67
	Less :					(-10.34)
						CGST @ 9% SGST @ 9% Round Off
						0.
						Total
			1 nos			₹ 5,74,144.00

Amount Chargeable (in words)
Indian Rupees Five Lakh Seventy Four Thousand One Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
998422	4,86,563.00	9%	43,790.67	9%	43,790.67	87,581.34
	Total		4,86,563.00		43,790.67	87,581.34

Tax Amount (in words) : **Indian Rupees Eighty Seven Thousand Five Hundred Eighty One and Thirty Four paise Only**

Company's Service Tax No. : AADCDS977BSD001
Company's PAN : AADCDS977B

Declaration:
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Dna Infotel Pvt. Ltd.

Authorised Signatory

This is a Computer Generated Invoice



2019-20

Prof. Chakor A. Mehta

Principal

VIVA School of Architecture

New Building, VIVA Campus, Shirgaon, Virar East, Dist. Palghar, Maharashtra – 401 305
Contact Nos. – 7744871000 & 7447491000 (WhatsApp Enabled) Fax No.- 0250 - 2515275



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Secretary

Prof. Chakor A. Mehta
Principal

Invoice

Dns Infotel Pvt. Ltd.

3rd Floor, Ichhapurbi Sai Bld.,
Near Sai Baba Mandir,
Ph- 0250-6635100
CIN NO. U64204MH2010PTC208910
GSTIN/UIN: 27AADCD5977B12M
State Name: Maharashtra, Code: 27
CIN: U64204MH2010PTC208910
E-Mail: shupen@tarapur.net
Buyer:

Vishnu Waman Charitable Trust Shirgaon Virar East
VIVA Institute of applied art SHIRGAON VIRAR EAST
State Name: Maharashtra, Code: 27

Invoice No 116	Dated 23-Jun-2021
Delivery Note	Mode/Terms of Payment
Supplier's Ref	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	100 Mbps 1:1 Month 23.6.2021 to 23.7.2021	996422	1 nos	58,333.00	nos	58,333.00
	CGST @ 9%				9 %	5,249.97
	SGST @ 9%				9 %	5,249.97
	Round Off					0.06
Total			1 nos			₹ 68,833.00

Amount Chargeable (in words)

Indian Rupees Sixty Eight Thousand Eight Hundred Thirty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
996422	58,333.00	9%	5,249.97	9%	5,249.97	10,499.94
Total	58,333.00		5,249.97		5,249.97	10,499.94

Tax Amount (in words) **Indian Rupees Ten Thousand Four Hundred Ninety Nine and Ninety Four paise Only**

Company's Service Tax No. **AADCD5977B5D001**
Company's PAN **AADCD5977B**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



This is a Computer Generated Invoice



Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

2020-21



Vishnu Waman Thakur Charitable Trust's

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Shri. Hitendra V. Thakur
President

Ms. Aparna P. Thakur
Secretary

Prof. Chakor A. Mehta
Principal

Invoice

Dna infotel Pvt. Ltd. - Virar 2021 2022 3rd Floor, lochapurti Sai Bld., Near Saibaba Mandir, Ph- 0250-6635100 CIN NO. U64204MH2010PTC208910 GSTIN/UIIN: 27AADCD5977B1ZM State Name : Maharashtra, Code : 27 CIN: U64204MH2010PTC208910 E-Mail : bhupen@tarapur.net	Invoice No. 238	Dated 28-Sep-22
Buyer (Bill to) Viva Institute of Applied Art State Name : Maharashtra, Code : 27	Delivery Note	Mode/Terms of Payment
	Reference No. & Date. dt. 28-Sep-22	Other References
	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

SI	Description of Services	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	35 Mbps 1:1 <i>01.03.2022 to 28.02.2023</i>	998422	18 %	12 nos	40,546.92	nos	4,86,563.00
						9 %	43,790.67
						9 %	43,790.67
	CGST @ 9%						
	SGST @ 9%						
	Round Off						(-)0.34
	Total			12 nos			₹ 5,74,144.00

Amount Chargeable (in words) **Indian Rupees Five Lakh Seventy Four Thousand One Hundred Forty Four Only** E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
998422	4,86,563.00	9%	43,790.67	9%	43,790.67	87,581.34
Total	4,86,563.00		43,790.67		43,790.67	87,581.34

Tax Amount (in words) : **Indian Rupees Eighty Seven Thousand Five Hundred Eighty One and Thirty Four paise Only**

Company's PAN : **AADCD5977B**

Declaration:
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Dna infotel Pvt. Ltd. - Virar 2021 2022

Authorized Signatory

This is a Computer Generated Invoice



2021-22

Prof. Chakor A. Mehta
Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

New Building, VIVA Campus, Shirgaon, Virar East, Dist. Palghar, Maharashtra – 401 305
Contact Nos. – 7744871000 & 7447491000 (WhatsApp Enabled) Fax No.- 0250 - 2515275



Late Shri. Vishnu Waman Thakur Charitable Trust's
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Secretary

Prof. Chakor A. Mehta
Principal

Date : 3/2/2022

INSTITUTIONAL POLICY FOR INFORMATION TECHNOLOGY

I. POLICY STATEMENT:

- Provide the requisite IT facilities to facilitate good educational infrastructure for learners.
- To maintain, secure, and ensure the legal and appropriate use of the Information technology infrastructure on campus.
- To protect the confidentiality, integrity, and availability of the information assets accessed, created, managed, and/or controlled by the College.
- VSoA actively reduces e-waste by responsibly disposing of it, emphasizing reuse, recycling, and embracing practices for a more environmentally sustainable future.

II. PRIVACY AND PERSONAL RIGHTS:

- Users of the IT resources of the Institution are required to hold the privacy and personal rights of others.
- All the users of IT resources of the institution are expected to maintain strict discipline & follow the protocols and avoid any misuse by the users.
- Staff and students shall strictly use their own official logins, official emails, and any other applications.



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Principal
VIVA School of Architecture



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Principal

Date : 3/2/2020

- d) It will be considered unethical to use access to another user's logins & email, failure to follow will attract punitive actions accordingly.
- e) IT infra & facility are key requirements in the present scenario; hence students will have unrestricted access to the IT resources in the computer lab & campus WIFI / LAN.
- f) It will be the sole responsibility of any legal action arising out of the free access extended to staff & students.
- g) Any legal liabilities arising out of negligence misuse / or mischief shall be punishable accordingly.

III. CAMPUS SECURITY & SURVEILLANCE:

- a) The campus is under 24 X 7 camera surveillance through CCTV system on every floor for security and other reasons.
- b) The access of CCTV recording data will solely be the property of the trust & the school.
- c) The CCTV data footage will be available or can be accessed only with due permission from the authority.
- d) Any footage acquired or in possession shall not be shared or forwarded to anyone and/or any social media platform without explicit permission.



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Principal

Date : 3/2/2020

IV. IT HARDWARE:

- All the IT hardware and peripherals shall be the property of the school and solely to be used for official & academic purposes only.
- Staff & students shall take utmost care in using the same and any misuse, damage & loss shall be compensated by the user accordingly.
- The students shall have the liberty to use their own IT peripherals such as mobiles, laptops, tablets, headphones & speakers cautiously.
- Any additional requirements for hardware can be made by requesting the same with the academic committee which can further taken up with the purchase committee.

V. SOFTWARE'S AND APPLICATION'S:

- No staff or students shall download any software, application and any extensions without explicit permission.
- Use and installation of any unregistered or cracked version of any software, apps is strictly prohibited.
- Staff and students shall strictly refrain from accessing and using any websites that are not aligned with the purpose of education and administration work.
- Any additional requirements for software's, apps can be made by requesting the same with the academic committee which can further take up with the purchase committee.




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Date : 3/2/2020

VI. E-WASTE

- a) VIVA School of Architecture ensure that its responsibilities towards the society is just not restricted to extending education to the young minds but also ensure steps are taken in the right direction towards better tomorrow.
- b) The toxic and polluting electronic waste on account of dead and non-working IT hardware and peripherals are sustainably disposed and taken care of.
- c) The institute ensure the e-waste is properly managed.

E-Waste management adopted is as under

- i. VSoA identify and segregate all the electronic waste material.
- ii. The e-waste is directed to dedicated e-waste management organizations for proper handling and disposal. (An organization approved by CPCB)



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CCTV IMAGES

The screenshot displays a web-based CCTV monitoring system. The main area is a 4x4 grid of 16 camera feeds. Each feed shows a different part of the building, including hallways, stairs, and common areas. The feeds are labeled with their respective camera names and timestamps. On the left side, there is a 'Network Video Recorder' menu with a list of cameras. On the right side, there is a 'PTZ' control panel with various icons for camera movement and zoom. At the bottom of the screenshot, there is a Windows taskbar with the system clock showing 2:18 PM on 11/11/2023. Overlaid on the bottom right of the screenshot is a signature and a circular stamp of Prof. Chakor A. Mehta, Principal of VIVA School of Architecture.

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

New Building, VIVA Campus, Shirgaon, Virar East, Dist. Palghar, Maharashtra – 401 305
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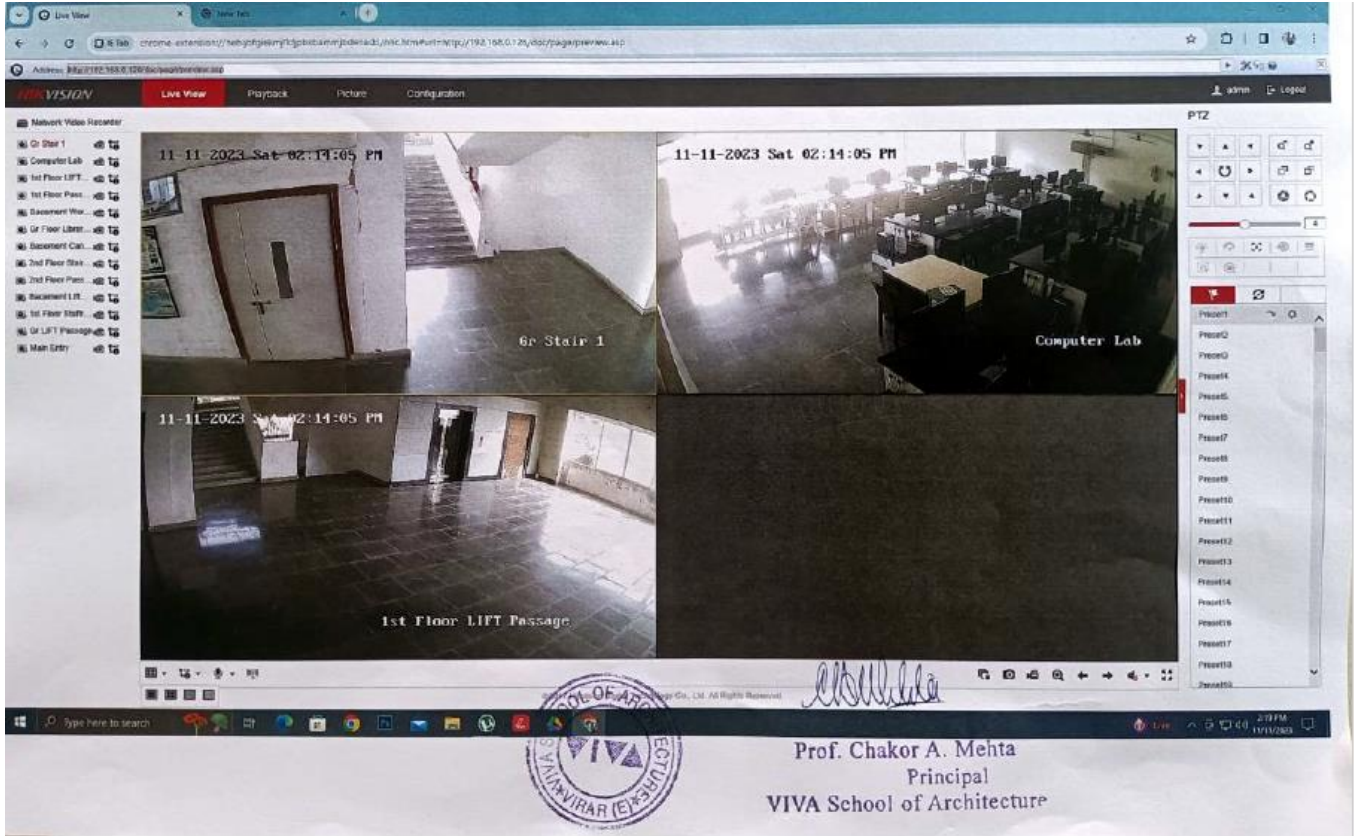
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VIVA SCHOOL OF ARCHITECTURE

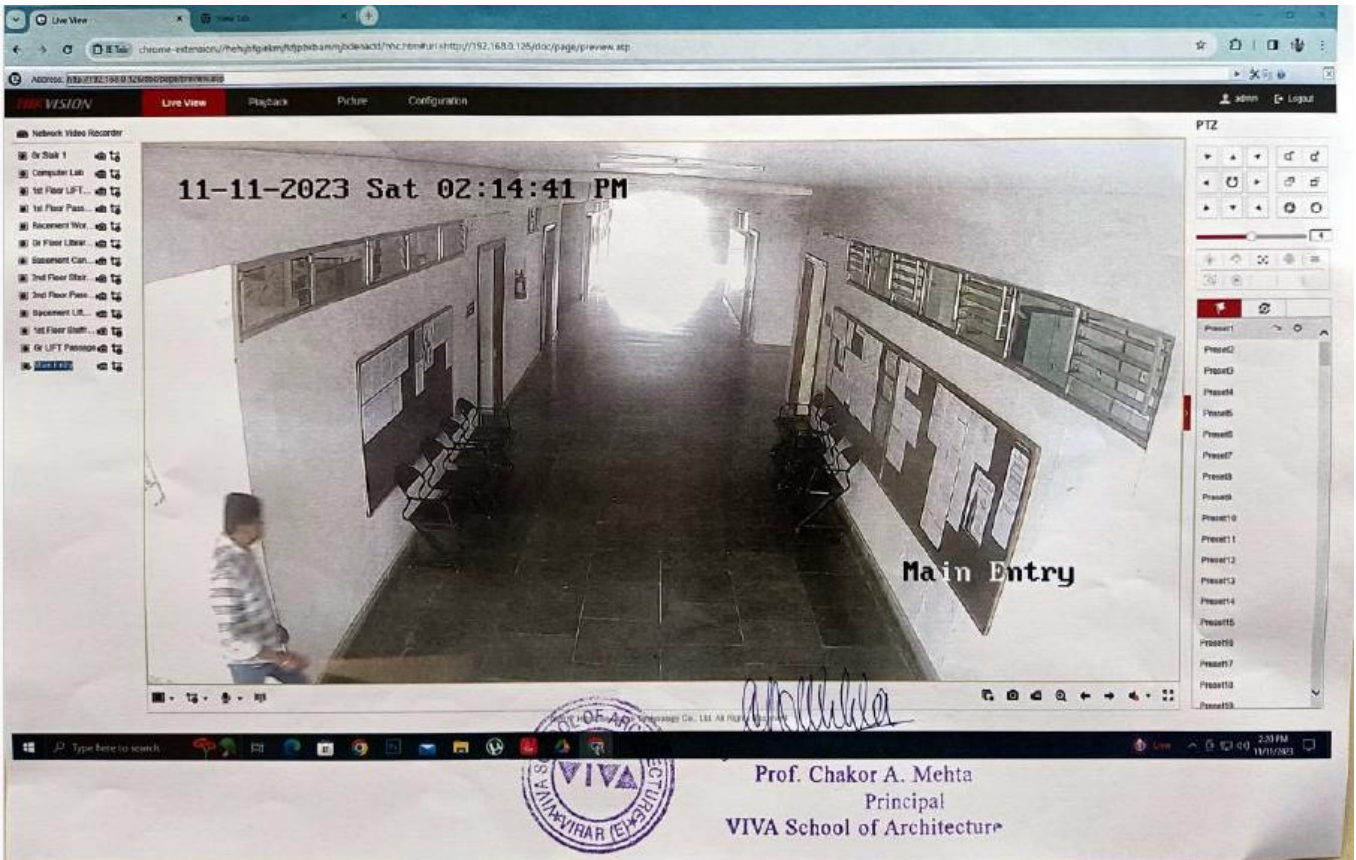
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E-WASTE PLANT

#68/B, Sy.No. 188, Hootagahalli Industrial area,
Mysore - 570018.

Certificate of Participation

This is to certify the E-waste received from
VIVA SCHOOL OF ARCHITECTURE

during the period from 17-10-2022 to 17-10-2022 has been disposed off in

an environment friendly manner, vide certificate

No. AERPL/EW/VIP/01/22 dated 18-10-2022

We appreciate your efforts in contributing to a greener environment

Aptus E-Waste Recycling Pvt Ltd.

Authorised Signatory

